Vermont ENA State Council Quarterly Business Meeting
March 27th, 2026
Central Vermont Medical Center
1000-1300

Roz King, MSN, RN, CNL - President

Michele Nadeau, MSN, RN, CNL, CCRN - President Elect

Matthew Choate, MBA, BSN, RN - Immediate Past President

Michael King, MHA, BSN, RN, CEN, CPEN - Treasurer

Emily Tessier, BSN, RN, CEN - Secretary

Elizabeth Couto, BSN, BS, RN, CEN - Director at Large

Erica Carlson, BSN, RN, CEN, CPEN - Director at Large

Vacant - Director at Large

ENA'S VISION STATEMENT

ENA is indispensable to the global emergency nursing community.

ENA'S MISSION STATEMENT

The mission of the Emergency Nurses Association is to advocate for patient safety and excellence in emergency nursing practice.

AGENDA

A. **Welcome, Introductions, and Quorum**

B. **Vermont ENA State Council Board of Directors – Appointment to open Director position**

C. **Approval of Minutes**

Vermont ENA State Council's final business meeting of 2025 was on December 2nd 2025, the minutes were previously approved by the board of directors and emailed to the membership on December 5th 2025.

D. **Treasurer's Report (M. King)**

The Vermont ENA State Council currently maintains a checking account balance of $7,239.76 and a money market balance of $12,933.48 for a total of $20,173.24 cash on hand. A $5,000 payment has been issued to Outbound Stowe as a deposit for the 2027 NERS conference. All accounts are reconciled and up to date, the Vermont ENA State Council Credit Card has a $0 balance. Vermont and Federal Taxes are outstanding. A

revenue and expense report has been completed and is ready for review. The 2026 budget has been updated and is ready for review and adoption by the Vermont ENA State Council Board of Directors.

E. Committee Updates

Education and Practice Chair, vacant

No Report

Forensic Nursing Chair, Abigail Garrett

No Report

Fundraising Chair, vacant

No Report

Government Affairs Chair, Liz Couto

No Report

Institute for Quality, Safety & Injury Prevention (IQSIP) Chair, vacant

No Report

Medica and Communications Co-Chair, Mike King & Liz Couto

No Report

Membership Chair, Roz King

As of 03/23, we have 193 members with 11 new members joining in 2026. We have been sending birthday cards to all our members and will be sending welcome cards to our newest nurses. April 6th, ENA 5K registration opens.

Research Chair, Roz King

The PAIN study is now live. PAIN is a nationwide, federally funded, randomized clinic trial and is the first exception from informed consent (EFIC) study that Vermont has ever participated in.

Trauma and Pediatric Chair, Mike King

Harry Leister completed an ENPC instructor course on March 3rd with 2 learners completing the curriculum and joining the instructor group, Travis Bowler (UVMMC) and Olivia Marko (SVMC.) There are courses remaining this spring at UVMMC, TNCC on April 8th and ENPC on May 13th and one at SVMC, TNCC on June 24th. Fall Dates will be made available as soon as space is secured. ENPC is currently being updated, awaiting final timeline but fall courses will likely be 7th edition.

F. Old Business

1. Board Retreat
    i. The new 2026/2027 Vermont ENA State Council Board of Directors met in person February 20th, 2026, at UVMMC.
    ii. Administrative Planning, guided by the ENA Activity Plan, the board discussed strategic priorities including:
        1. Membership engagement and retention
        2. Education programming
        3. Regional representation
        4. Visibility and communication initiatives
        5. Recognition and awards
    iii. Minutes from the Board Retreat were approved by the board of directors and emailed to the membership March 9th, 2026
2. New England Regional Symposium (NERS)
    i. Rhode Island - April 23rd, 2026, at Newport Harbor Island Resort

1. Planning – Vermont Board of Director representatives continue to attend the monthly planning meeting
2. Baskets –
    a. Matt Choate will provide Vermont ENA basket.
    b. Mike King will provide a UVMMC basket.
    c. Mike King has provided a Sponsorship Letter from RI ENA for anyone else interested in submitting a basket.
3. Karen O'Neil Award –
    a. Each New England ENA State Council puts forward a nominee from their state. The New England ENA State Council Presidents then meet to discuss and to choose a recipient.
    b. Liz Couto has been put forward as the Vermont nominee

ii. Vermont – April 29th and 30th, 2026, at Outbound Stowe
1. Venue – secured via deposit
2. Confirm dates and have save the date ready for NERS2026
3. Liz Couto has reached out regarding Day on the Hill 2027 to ensure there is no scheduling conflict.
4. April 19-23 is spring break

3. Education Day(s)
    i. Spring – no education day d/t limited time to prepare
    ii. Fall - November 6, 2026, 0830–1600 @ UVMMC
        1. Michelle has secured space at IDX
        2. Identify a planning committee and a plan to meet
    iii. Reinstate $20 cash-back incentive for members who register at Education Day.
4. Administrative
    i. Michelle now has access to her email

ii. Mike will assist Emily with setup

5. Membership Initiatives
    i. Continue quarterly Yeti raffle.
    ii. Implement welcome cards for new members.
    iii. Send birthday cards to members.
    iv. "My Why" Campaign - VT ENA is launching a campaign to highlight the strength and impact of the organization.
        1. Members will share a photo and a brief statement beginning with one of the following prompts:
            a. "I joined ENA because…"
            b. "Being part of ENA means…"
            c. "I enjoy being part of ENA because…"
        2. This initiative is intended to increase engagement, visibility, and connection among members.
6. Vermont ENA State Council Apparel
    i. Reopen Joanne's Store - VTENA | JoAnn's Uniforms & Embroidery Works
    ii. Liz to order name badges.
    iii. Liz to order new stickers with Instagram QR code.
        1. VistaPrint
7. Emergency Nurses Week – October 11th to 17th 2027
    i. Raffle one item per day during the week
8. Legislative Education Day
    i. Open discussion
9. Standing Policies
10. Committee Chairs and Structure

G. New Business

1. 2026 Vermont ENA State Council Budget

i. Review and adoption

2. General Assembly – September 27th and 28th 2026 in Phoenix AZ
    i. Confirm delegate account
    ii. Post a call for delegates (timeline)
3. EN26 - – September 28th Through October 1st 2026 in Phoenix AZ
    i. Booth
    ii. Airbnb
4. Day on the Hill – April 28th and 29th, 2026 in Arlington VA
    i. Plan
    ii. Member support
5. ENA 5K
6. 20 under 40
7. ENA Scholarships
    i. Open April 1st
8. Vermont ENA State Council Website
    i. Open discussion

H. Adjournment

Upcoming Board Meetings
06/26 | 1000–1300 | Copley
09/11 | 1000–1300 | TBD
11/06 | During Fall Education Day | UVMMC
Regional Educational Opportunities
4/8 | TNCC | UVMMC
5/13 | ENPC | UVMMC
6/24 | TNCC | SVMC
10/21&10/22 | CEN Review | Rutland
11/06 | Fall Education Day | UVMMC